

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 4 charity trustees, present in person. There are currently 4 serving Trustees

1.	Meeting validity confirmation Present: (PB) Patrick Buck - Chair, (AC) Andy Clegg - Treasurer, (WO) Bill Ottaway, (JS) Jean Shaw (LW) Linda Wild - Minutes Apologies: None The meeting was quorate	<i>Action</i>
2.	Declarations of interest - None	
3.	List of AOB to be discussed at the end of the meeting if time allows None	
4.	Approval of minutes from 6th July 2026 WO proposed and JS seconded.	
5.	Matters arising from previous minutes – 6th July 2026 5.1 AC - Overhead lines funding for public toilets refurbishment. Just waiting for final approval of funding £35,000 5.2 PB/AC – Arrange staff performance reviews PB – Date to be arranged in August 5.3 LW – Arrange Kings Arms Development Trust meeting Email to let them know we are available if they still want to meet. 5.4 LW - Create Newsletter I have produced a draft version which has been distributed to trustees to add to. Suggestions to add Kitchen Inspection Pass, Skip overfilling and PB to write Pub update. AC – How should we distribute it? Agreed noticeboards and online (website and FB). 5.5 PB - We need to find a ventilation solution for the hall damp problem AC – I have spoken to DH about this. If I bring my scaffold tower to the hall we will go up and have a look in the space. WO – I can transport it for you. AC – The tower takes about 1½ hours to erect and 1½ hours to dismantle so it would need to be a day when the hall is not in use. PB – What about insurance and H&S? AC – We climb up the inside of the tower. WO – I am happy to help with this. LW to find a suitable date when the hall is not in use and everyone is available. WO – Another option is that there was a cinema projector hole in the end wall which has been filled in – possibly vent this.	AC PB/AC LW LW/PB AC/WO LW

	AC – We don't know where the damp is. WO – There may be insufficient ventilation in the flue. 5.6 Explore SPEN funding to replace the bridge to Arnsheen Park AC – I have put the bridge and path together as one job. No-one I contacted for a quote has come back to me. Alan Oxley who did the path in Glentroot is going to come and look at the path but may not be interested in the bridge. 5.7 WO/AC – Hard standing in Arnsheen Park needs re-gravelling Waiting for paths outcome. 5.8 LW - Table tennis provision I explained that we didn't currently have space to store a table. They replied saying that if space becomes available to get in touch and they will be happy to provide one. 5.9 LW – SAC Kitchen inspection All paperwork for the kitchen and meeting room has been completed. Only the main hall check sheet to complete. 5.10 LW – Check first aid boxes All boxes are in date. I have attached a checking tag to the kitchen one and written the expiry date of the first item on it. 5.11 AC – Safeguard Security rectifying faults detected during annual check – Complete 5.12 WO – Replacement platforms for playpark Delivery due on 10th August 5.13 JS – Pub solar panels reading EON have the solar contract, they have never received any readings. PB to take a photo of the meter. 5.14 PB – Sign Crosswater lease – Done 5.15 PB – Outbuilding quotes I have received two quotes which are significantly different in price. £85,000 and £54,000. CPM have not responded. JS – What is the difference? AC – Have you checked that they are both quoting for the exact same work? PB – They both visited the site. I will compare the quotes. AC – Who would we apply to for funding? SPEN took 5 months to come back to us about the heating system upgrade and the public toilets refurbishment. We should get a quicker response from BCIC. WO – Could we look at match funding? AC – Possibly BCIC and SPEN. I think BCIC will want 3 quotes. WO – Go to BCIC first. 5.16 JS – Car Park solar fault Waiting for some constant rain to locate the fault as it only happens when there is moisture about. Should be sorted in the next couple of weeks.	AC WO/AC LW WO JS/PB JS
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	5.17 PB – Skip overfilling WO – We need to install the camera. We need to put up notices to say CCTV recording is in operation. LW to make a notice. 5.18 PB – Recruiting new trustees I have tried to recruit, with no luck. One person said they would look into joining at the next AGM. 5.19 JS – Memorial Hall Warm Hub The Warm Hub query has been passed onto Christopher Osbourne – SPEN Stakeholder Engagement Team via email. He will be in touch when he is able. “He will be attending agricultural shows over the next few months, so there may be some delay in responding”.	<i>WO/LW</i> <i>PB/JS</i> <i>JS</i>
6.	Treasurers Report AC handed out a financial statement to end July 2026. The electric accounts have been transferred to the pub. The outstanding bills need to be paid to the BDT. After handing in the accounts at the start of April Montpelier have still not completed them. We can’t have an AGM until they are back. Changes to the constitution need looking into. We would like to be able to have online meetings. JS – Online meetings were allowed during COVID but now need a constitution change.	<i>AC</i>
7.	HR Report AC – We will have to cover holidays between us. Regular bookings: Tuesday Badminton, I can cover. Thursday Gentle Exercise, LW can cover. Friday Coffee Morning LW and PB can cover. LW to let everyone know about holiday cover arrangements.	<i>All</i> <i>LW</i>
8.	Secretaries Report LW - I had a visit from Jen from Stinchar Connections. She would like to attend the coffee morning to distribute the new timetable and answer any questions people have about the service. PB – This would be OK as a one off. LW – The hall gate is in a sad state. It needs the rust removing and repainting. WO – We have paint to do this. I will speak to DH. LW – When will Dean and I be having out reviews? PW/AC – We will arrange them this month.	<i>LW</i> <i>WO</i> <i>AC/PB</i>
9.	Health and Safety None	
10.	Facilities None	

11.	Pub Update PB – Payments have been received. AP says business is going well and all rooms are let out next week. AP's brother has taken over as chef and her father helps out too.	
12.	AOB BCIC discussion AC – Apparently a charity like us folded and the funders could not get the money back. Foundation Scotland want BDT money to go to BCIC if it folds. JS – Are trustees liable if the BDT folds? AC – All the money is accounted for so this is not an issue. AC – Money we own such as pub income should not go to the BCIC, it should be left for community use. AC – If the BDT does not have enough trustees an EMG would be held. If there are no new trustees the BDT would fold. Would staffing be paid? PB – The BCIC would have to account for the money. AC – If we fold OSCR would get the assets. JS – This needs to be thought about. AC – The letter is specifically about money, not assets. JS – A lot of work has been done to get BDT money generated. WO - We will just have to agree with the contents of the letter provided by the BCIC. AC – I will get back to BCIC and ask them to set this in motion. There may need to be a joint meeting.	AC
	Meeting closed at 20:40 Next meeting: 7 th September 2026	