

No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is 5 charity trustees, present in person. There are currently 5 serving Trustees

1.	<p>Meeting validity confirmation Present: (PB) Patrick Buck - Chair, (AC) Andy Clegg, (WO) Bill Ottaway, (JS) Jean Shaw, (RE) Rod Ekern, (WW) William Wilson, (LW) Linda Wild – minutes Apologies – None</p>	<i>Action</i>
2.	Declarations of interest - None	
3.	<p>Welcome PB welcomed everyone to the meeting.</p> <p>A member of the public attended the start of the meeting – JM JM – What is happening about the grass cutting service? AC – It should have started today. Gary Scott (GS) who cuts Arnsheen Park will be providing the service. WW – Why is DH not cutting the grass anymore? AC – Because of transporting the mower, most of the gardens to be cut are outside the village. JM – Has anyone explained to the owners of the gardens to be cut why cutting has not started? AC – No. JM - Board members should have been in touch. AC – Yes, we should have spoken to people. PB – We will go and see people. AC – The process of getting funding from the BCIC is long and the BCIC will not pay directly for the grass cutting. AC – The BDT will pay for grass cutting until July when the BCIC funding will start. PB – We should give GS a list of gardens to be cut and get dates from him.</p> <p>JM – The planters are a mess. PB – we should wait until the daffodil leaves have gone brown before cutting them back. JM – the planters have lots of weeds in them. There was a discussion about when planters should be cleared and planted. WW – When do you think plants should go in JM? JM - Middle of May. AC – I don't agree, should wait until after last frost at the end of May.</p> <p>JM – The car park garden needs hoeing to remove weeds. A discussion followed about the car park garden. AC – The garden was not planned and the wrong plants were put in and in the wrong places. JM left the meeting at 19:20.</p> <p>AOB list Car Park Barrhill resident asking for financial assistance Memorial Hall gate</p>	<i>PB</i>
3.	<p>Declaration of Interests None</p>	

4.	<p>Matters Arising from Previous Minutes – Meeting 8th May 2025</p> <p>First Aid Training – LW – I am awaiting promised contact details of a first aid trainer in Girvan. AC – Try to book for end of July.</p> <p>Car Park lights WO –One has been replaced and is now working. Concrete needs adding around the pole bases to stop ant infestations. DH and WO will do this.</p> <p>Grass cutting service AC – Done.</p> <p>Pub outdoor structure WW – I will sort out removal of the oil tank. PB offered to remove the panel to allow access. PB – Has a new mailbox to put on the pub gate been ordered? AC – No. PB – Can we reuse the old hall mailbox? WO to find old mailbox. AC – Could you WW use a BDT email address? WW – I would prefer not to and just use my personal email. PB – I would prefer you use a BDT email address. RE- I would like some help setting up my BDT email address. AC – I will setup a BDT email for WW.</p> <p>HR Annual wage increases AC - 50p per hour for all employees started in May 2025 AC – A meeting will be arranged with caretakers to discuss opening public toilets on bank holidays. AC – New contracts need setting up for caretakers.</p> <p>Hall occupancy numbers for events LW - Posters in the Main Hall and Meeting Room have been replaced with posters explaining the reason for the numbers and the totals for both rooms and the whole hall.</p> <p>Pub update AC – The possible refund of Council Tax for the pub from SAC is still in progress. The account has been frozen. Only letting rooms accommodation payment is being made. Is there an Electrical Installation Certificate? PB - Scott has returned the keys for the electric cupboard. PB - Building Control passed subject to receiving plans from the architect for walkway and steps outside. Plans have now been sent and certification is in place. PB - Cooker still needs connecting by a gas engineer. PB - Certification from Environmental Health for the kitchen. I will get in touch with SAC to arrange.</p>	<p><i>LW</i></p> <p><i>WO</i></p> <p><i>WW/PB</i></p> <p><i>WO</i></p> <p><i>AC</i></p> <p><i>AC</i></p> <p><i>AC</i></p> <p><i>PB</i></p> <p><i>PB</i></p> <p><i>PB</i></p>
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5.	<p>Treasurers Report AC handed out a financial statement to end May 2025. AC - The zip wire repair parts have not yet been ordered, awaiting funding.</p> <p>AC – I cannot continue as treasurer after April due to problems with my hands. I no longer have the dexterity to use computers without making errors. I will stay on the board but not as treasurer. LW will be able to do the treasurer work by then.</p> <p>PB – Could LW do the treasurer work? LW – I know how to do some of the work but if I was to take on the treasurer role I would need to work more hours as I am already working extra hours to keep up with my current work.</p> <p>PB – Is any progress being made on combining the BDT and the BCIC? WO – Foundation Scotland say that it's too difficult to recombine them. AC – BCIC would need to employ a financial manager.</p>	
6.	<p>HR Report Employment of Net Zero coordinator AC – The BDT could pay the wages but would not be a line manager. PB – Do we agree to pay the coordinator as long as the BCIC give the BDT a lump sum in advance? All – Yes in principle. PB – I will ask questions of LB about office, phone etc to clarify.</p> <p>Formalise public toilet opening on bank holidays with Caretakers AC – I need to meet with AM and GH about opening public toilets on bank holidays. LW to take minutes at the meeting.</p> <p>Car Park Gardens RE – Work needs to be done by a professional to ensure a low maintenance attractive garden is created.</p>	<p>PB</p> <p>AC/LW</p>

	<p>PB – Are we going to get someone in to look at the car park? WW – Soleburn have a landscape gardener. PB – we would need 3 quotes. AC – We would also need funding.</p> <p>JS – The village needs to look welcoming. The bunting needs taking down, it looks a mess. WO – MR wants to leave it up until the fun day in July. I have already had to tie some back up that was flapping in the road. There would be nothing left by July. It needs taking down by the Events Group.</p>	<p>PB/AC</p> <p>LW</p>
7.	<p>Line Management of Dean and processes for him carrying out work for residents</p> <p>PB – Dean works well. AC – He hasn't been line managed as we assumed he had a weekly and monthly schedule to work to. He needs to be given direction about what jobs to do when. PB – A weekly and monthly schedule needs to be given. Could WO be his line manager as you already work together? WO – Yes, I am happy to take on being line manager of DH.</p> <p>AC – Now DH is not grass cutting he has spare time so we should start up the handyman role as it was originally planned to do work for people in the village? Limitations on the work carried out would have to be set. WO - Requests for work would need to be made in writing to the office. These would then be checked by WO before approval is given.</p>	<p>WO</p> <p>WO</p>
8.	<p>Secretaries Report</p> <p>Barrhill Primary School</p> <p>LW - DH has had a request from the school to assist with the erection of their new polytunnel.</p> <p>A discussion followed and it was agreed that SAC assets should not be worked on, there is no insurance cover for this.</p> <p>LW - Could the heating temperature for day and night in the hall be agreed on as it is still set to the same temperature day and night.</p> <p>LW - The public toilets have a heater with no thermostat running day and night. All agreed that this was unnecessary and needed to be switched off except for very cold periods over winter.</p>	<p>WO</p> <p>AC</p> <p>WO</p>
9.	<p>Health and Safety</p> <p>Nothing to report</p>	
10.	<p>Facilities</p> <p>WO – The roof, path and heater need sorting out in the public toilets. I will work on these with DH.</p>	<p>WO</p>
11.	<p>Pub Update</p> <p>PB - Cooker still needs connecting by a gas engineer. It has been very difficult to find someone qualified to do this. A company in Dumfries has looked at photos of the kitchen and said it does not appear to meet gas safety regulations and would charge £1,600. The Building Inspector did not bring this up.</p> <p>PB - I will get in touch with other gas engineers. AC – Put this back to the BCIC and claim money to use the Dumfries company.</p>	<p>PB</p> <p>PB</p>

	<p>PB – Is an interlock circuit required? WO – Yes, this is a separate wiring job which the Dumfries company could do.</p> <p>Advertising PB – I spoke to Graham & Sibbald (G&S) last week. Disappointingly only three applicants so far. Two applicants were dismissed as unsuitable by G&S. Someone from Northern Ireland would like to look around next Monday 11am. I would like 2 or 3 other trustees to come round with us. JS volunteered. LW to take notes. WO – Is there a closing date for applicants? PB – No. I am concerned that G&S say no other suitable applicants at this stage. PB – I will ask if the 2 people who were originally interested have applied.</p>	<p><i>PB</i></p> <p><i>PB/JS/LW</i></p> <p><i>PB</i></p>
12.	<p>AOB</p> <p>Events Group monthly hall hire fee request AC – The group gets grants for the hall hire so I suggest no.</p> <p>Request from JB about communication between BDT, BCIC and BCC JB had suggested a WhatsApp group. AC – No. RE – No. JS – We should have face to face meetings. PB – It’s a good idea but I would prefer to meet face to face on a semi regular basis. AC – BDT need to have meetings with BCIC.</p> <p>Car Park JS – The white lines need repainting. This could be done by DH. LW – The school taxi space needs remarking too.</p> <p>Barrhill resident asking for financial assistance RE – I have been approached to see if the BDT can offer financial assistant to a Barrhill resident. AC – This is not something we could offer. The BCIC would be the ones to approach about this. PB – Check to see if the person is comfortable to go to the BCIC. WW – This must have been a big step for them to take to ask for assistance. PB – The social worker comes monthly to the coffee morning could be contacted. AC – There are groups based in Girvan who offer debt management advice if this is part of the problem. Ideas and information to be passed to RE</p> <p>Memorial Hall Gate RE- The gate to the hall should be spring loaded so stop it being left open. A gate should also be added to the car park to stop sheep getting into the grounds. This could be something for DH to look at.</p> <p>Christmas Lights A discussion took place and it was decided that we need to know exactly what lights the whole village actually wants rather than jus a few residents. It is a very costly to buy lights for the lamp posts and then a large cost to have then put up by ARA each year. AC – To speak to Ann Robertson about the lights.</p>	<p><i>LW</i></p> <p><i>PB</i></p> <p><i>WO</i></p> <p><i>RE</i></p> <p><i>All</i></p> <p><i>WO</i></p> <p><i>AC</i></p>
	<p>Meeting closed 21:20 Next meetings: Monday 7th July 2025 at 7pm</p>	